**Volunteer Opportunity, CAN Housing Quality Committee, February 11, 2018**

***Background:***

As part of its mission, the Housing Quality Committee attends Planning Commission meetings to monitor zoning related issues and reports the information to the Board and Membership. The information allows the Board to make important decisions to support – or not support – proposed changes, modifications and other issues that affect our neighborhoods.

Currently, the Chair of the HQC is able to attend most meetings. However, back up volunteers are needed. Planning Commission meetings are held the first Tuesday of each month, at City Council Chambers, beginning at 6pm and typically lasting 2 hours. The Chair would reach out to a volunteer or group of volunteers several days or a week in advance of the meeting.

***Volunteer Duties:***

Attend one to three monthly Planning Commission meetings per year. Provide notes summarizing the meeting for distribution to the Board and Membership.

***Time Commitment:***

Generally, 2-3 hours to attend the meeting and an hour to provide notes summarizing the meeting.

Please contact Judd ([judd.vickers@gmail.com](mailto:judd.vickers@gmail.com) or 410-228-5863) if you are interested in volunteering.