**UPCOMING MEETING DATES AND LOCATIONS**

**Thursday, May 10, WHCP Meeting Room, 516 Race Street, 7:00 pm**

Thursday, July 12, Location To Be Determined, 7:00 pm

Thursday, September 13, Location To Be Determined, 7:00 pm

Saturday, November 10, Location To Be Determined, 10:00 am

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**EXECUTIVE COMMITTEE MEETING**

**April 16, 2018**

**MINUTES**

**Executive Committee Members Present:** Chuck McFadden (President), Michelle Barnes (Membership Director), and Tom Puglisi (Secretary), constituting a Quorum of the Executive Committee (three of five members being present)

**Executive Committee Members Absent:**  Judd Vickers (Vice President), Mary Ellen Jesien (Treasurer)

**Board Members Attending:** Roman Jesien, Sharon Smith

CAN President Chuck McFadden opened the meeting at 6:30 pm.

1. **Treasurer's Report.** Reporting for Treasurer Mary Elle Jesien, Roman Jesien indicated that CAN currently has $1643.84 in its Treasury. CAN President Chuck McFadden asked those present to think about how these funds could best be utilized. Possibilities include landscaping for the Wallace Office Building, YMCA youth scholarships, and social events. The Wallace Office Building landscaping project cannot begin until the building is stabilized/restored in accordance with requirements of the Maryland Historical Trust. It was suggested that, once completed, a small sign/plaque could acknowledge that CAN provided and maintains the landscaping.
2. **Historic Preservation Commission (HPC) - Proposed Guidelines.** Sharon Smith (CAN Board Member and HPC Vice President) described the new, proposed HPC Guidelines that have been posted for comment on the City website. She noted that the HPC has been working on the draft Guidelines since last Fall, and that it has held a public meeting and numerous public work sessions to facilitate the process. A meeting for public comment and discussion will be held on Tuesday, April 24th, at 6:00 pm in the City Council Chambers on Gay Street. Overall, the proposed Guidelines require (a) maintaining and preserving historic structures/elements, (b) repairing structures/elements in-kind wherever possible, and (c) where necessary, replacing structural elements in-kind or with appropriate substitute materials, as approved by the HPC. Tom will ask Dave Thatcher to distribute an e-mail announcement about the proposed guidelines and have it posted to the CAN website and FaceBook page.
3. **CAN Board of Directors Meeting -- May 10, 2018.** Chuck McFadden announced that CAN's May 10 Board of Directors meeting will be held at 7:00 pm in the WHCP meeting room at 516 Race St. The focus of the meeting will be on (a) the new HPC Guidelines, and (b) the City's Code Enforcement efforts. Sharon Smith will lead the HPC discussion, and Judd Vickers will lead the Code Enforcement discussion, although he may need some backup. It has been reported that the City Manager recently held a private meeting with rental owners in the City to discuss her code enforcement proposals. Chuck observed that fires in which entire houses are consumed seem to be occurring in Cambridge at an alarming rate. He suggested that CAN try to obtain and review any data that might (a) confirm/disconfirm this observation, and (b) ascertain whether these fires are related to code violations
4. **Social Events Planning.** Michelle Barnes recently met with the Mayor who was unaware of CAN's social activities and suggested that CAN should try hosting more social events throughout the City. She indicated that many people feel they are just too busy to contribute much volunteer time to an organization but might respond to social events. To this end, Chuck McFadden will try to establish a Social Events Committee and will hold an organizational meeting on Thursday, April 26, at 6:30 pm in the WHCP meeting room at 516 Race St. Tom will ask Dave Thatcher to distribute an e-mail announcement about the meeting and have it posted to the CAN website and FaceBook page. Ideas for events included an ice cream social and/or a concert at Long Wharf Park.
5. **Cleanup Day - Saturday April 21, 10:00 am.** CAN is participating in Project Clean Stream which is a City-wide effort to clean up the waterways of Cambridge. CAN’s area is Cedar St. where Cambridge Creek starts at Generation III Marina. It was noted that Cindy Smith has also organized a West End Avenue group to do trash cleanup.
6. **Membership.** CAN Membership Director Michelle Barnes emphasized the importance of developing targeted outreach to residents of City Council Wards 2, 3, 4, and 5. Michelle has been trying to schedule a meeting with Ward 2 Commissioner Donald Sydnor and Ward 3 Commissioner LaShon Foster. Michelle noted that getting involvement from people outside Ward 1 will require lots of effort, but CAN needs to make the effort and stick to it -- results will take time and persistence. Outreach to Churches is one possible strategy but other strategies are also needed. Michelle spoke recently with representatives of Habitat Choptank, who suggested that CAN members can connect with residents throughout Cambridge by partnering and volunteering with organizations like Habitat that are already involved in these communities. The Revitalization Committee that Habitat is now forming could be one such opportunity. CAN needs to conduct neighborhood listening sessions so people in the various communities can tell CAN what they need. Tom briefly described the efforts of Adrian Holmes and Jermaine Anderson to form a coalition of non-profit community organizations in the region and to restructure the activities of their AlphaGenesis non-profit. Chuck asked Tom to reach out to Adrian and Jermaine to schedule a meeting to discuss CAN's possible involvement.

The meeting was adjourned at 8:30 pm.