**UPCOMING MEETING DATES**

***All Meetings will be held at the WHCP Meeting Room***

***516 Race Street, Cambridge, MD 21613***

***2018***

Saturday, November 10, 10:00 am

***2019***

Saturday, January 12, 10:00 am

Saturday, March 9, 10:00 am

Thursday, May 9, 7:00 pm

Thursday, July 11, 7:00 pm

Thursday, September 12, 7:00 pm

Saturday, November 9, 10:00 am

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**EXECUTIVE COMMITTEE MEETING**

**October 4, 2018**

**MINUTES**

**Executive Committee Members Present:** Chuck McFadden (President), Judd Vickers (Vice President), Michelle Barnes (Membership Director), and Tom Puglisi (Secretary), constituting a Quorum of the Executive Committee (four of five members being present)

**Executive Committee Members Absent:** Mary Ellen Jesien (Treasurer)

**Board Members Attending:** Greg Boss and Dave Thatcher.

CAN President Chuck McFadden opened the meeting at 6:30 pm. He noted that he will be out of the Country until November 8, 2018.

1. **Next CAN Meeting Topic.** Suggestions of topics for the November 10 Board Meeting (as always, open to the public) included: (a) something CAN is doing to benefit its members and the community, e.g., housing; (2) Steve Rideout City Council activity report; (3) What draws people to Cambridge - Marti & Fred Phillips-Patrick; (4) Planning Commission Meeting trends (Judd Vickers & Greg Boss). The decision was to focus on presenting a housing activity and planning commission summary report, as well as preparations for the January 2019 Board of

Directors Election. Judd and Tom will develop the agenda for the meeting.

1. **Board Members Renewal for Next Year.** Judd will figure out who is up for re-election and who wants to stand for re-election. Judd, Tom, Greg, and Sharon were elected in 2018.
2. **Gardening at Wallace Office Building.** CAN has been asked to assist in removing unwanted vegetation surrounding the Wallace Office Building. Dave Thatcher will contact Denise Dvorak and determine what needs to be done and how many people will be needed.
3. **203 Choptank - After Action Review.** Chuck met with Pat Escher and requested that the City conduct an after-action review to identify how the process can be improved to ensure that owners satisfy the requirements of Historic Preservation Commission (HPC) Certificates of Approval (COA). The CAN Executive Committee understands that the HPC has no authority to enforce implementation of COAs, which is the purview of the City inspectors, not the HPC. The CAN EC believes that an explicit mechanism is needed that stipulates the enforcement process, including imposition of meaningful, time-sensitive penalties for failure to comply, as the current property-lien mechanism is not working effectively. CAN would like to participate in the discussion and development of mechanisms to identify reasonable solutions. Some in CAN would argue that people choosing to run a business by owning rental properties in the Historic District (or other parts of Cambridge) should be subject to loss of rental licenses for failure to comply with HPC and other City requirements.
4. **Membership.** CAN Membership Director Michelle Barnes has reserved booth space for CAN at the Cambridge *GrooveFest,* to be held on Saturday, October 20, from 1:00 to 6:00 pm. Volunteers will be needed to set up and staff the booth. In addition, African-American CAN members have volunteered to assist Michelle in arranging presentations to the African-American community, and Donna Towers, who resides in the Cambridge Landing Condos, is willing to host a social for people in her community. Dues renewals should be sent out to existing CAN members before January. It was also suggested that CAN needs to reach out to new homeowners to increase their knowledge of CAN's mission and activities. CAN could also sponsor "work parties" to clean up the streets or to perform other needed tasks. Halloween would be an opportunity for CAN to organize candy-stations as a neighborhood social event. Michelle suggested that we invite minority business owners to discuss the opportunities and difficulties of their business ownership in Cambridge. Such activities could be a topic of discussion at the November meeting.
5. **Neighborhood Development Committee.** The recent Planning and Zoning Commission meeting included (a) a proposal that would change the review process for things to done by non-profits that are not permitted under the UDC, and (b) a proposal that bingo games be allowed on a regular basis by philanthropic organizations in the commercial zone. CAN will monitor these proposals.
6. The meeting was adjourned at 8:05 pm.