**UPCOMING BOARD MEETINGS**

***All Meetings will be held at the WHCP Meeting Room***

***516 Race Street, Cambridge, MD 21613***

***2019***

Saturday, March 9, 7:00 pm

Thursday, May 9, 7:00 pm

Thursday, July 11, 7:00 pm

Thursday, September 12, 7:00 pm

Saturday, November 9, 7:00 pm

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**EXECUTIVE COMMITTEE MEETING**

**February 19, 2019**

**MINUTES**

Executive Committee Members Present: Chuck McFadden, Tom Puglisi, Michelle Barnes, Mary Ellen Jesien (4 of 5 members constituting a quorum of the EC).

Executive Committee Members Absent: Judd Vickers

Board Members Present: Roman Jesien.

1. Opening Comments – Chuck McFadden opened the meeting at 6:40 pm at 200 Belvedere St. Cambridge, MD. Chuck filed IRS Tax Form 990-N on behalf of CAN. MidShore Pro Bono sponsored a workshop on duties of non-profit Boards. One take-away was that the Board is responsible for the organization and must ask probing questions to establish accountability.
2. Treasury’s Report – Mary Ellen Jesien report that CAN has $1496.77 in its Treasury with 33 members paid for 2019. Many continuing members have not yet renewed. Mary Ellen will send a list to EC members and Tom will send a personal email to everyone who has not renewed.
3. Committee Reports –
	1. Communications (Tom Puglisi): We need volunteers to write articles for the local newspaper.
	2. Membership (Michelle Barnes): Fifteen t-shirts and two signs have been purchased from Vista Print to advertise CAN activities in the community. Shirts will be sold for $15. Michelle also has reserved a table at the Empowerment Center at 615B Pine Street for the discussion of the Cambridge Neighborhood Revitalization Plan to be held on Tuesday, February 26, 2019, from 5:30 to 7:30 pm. She is also working with the Realtors Association to develop a welcome packet for new home owners, and will contact the YMCA to attend some of their events. Grove City Funk, located on Race St, will also carry CAN literature.
	3. The Cambridge Futures Committee: Chaired by Sharon Smith, is just getting organized. Michelle Barnes is a member of the Cambridge Mainstreet Board.
4. March 14th Board of Directors Meeting – George Vojtech, Chair of the Historic Preservation Commission (HPC) and Mary Losty, on behalf of the Empowerment Center, will be the featured speakers. The City Budget may be the topic for the following meeting.
5. Survey on Sidewalks in Cambridge – Chuck suggested that CAN should consider organizing a survey to identify the preferred approach for improving sidewalks in the City. This is a complicated issue involving many variables, so the survey would have to be organized very carefully. The City will try to provide a per-foot cost estimate to help CAN in designing a survey. Strict enforcement of current requirements would not be feasible, so the goal would be to provide the City with information about how to address the problem of substandard sidewalks in the City. Tom noted that the ADA Compliance Committee is in the process of conducting a sidewalk compliance survey. It is the responsibility of property owners to maintain the sidewalks around their property, so perhaps the City could contract with a private company to provide a reduced rate for homeowners to repair their sidewalks. It was noted that he Facade Improvement Program does not help low-income homeowners because they must pay construction costs up-front and be reimbursed. The decision was made to pursue the possibility of a survey, dependent upon whether the City can provide information to make the survey meaningful.
6. Wallace Office Building Landscaping – CAN will provide funds and volunteers for landscaping at the Wallace Office Building once the outside of the building has been restored sufficiently and the weather has improved.
7. Clean-up Activity – There will be a clean-up activity sponsored by ShoreRivers and Dorchester Citizens for Planned Growth (DCPG) at Cannery Park on Friday, February 22, from 9:00 am to 3:00 pm,.
8. Other Spring Projects – Other Spring projects will include clean-ups, socials, and identifying problem houses.
9. The meeting was adjourned at 7:45 pm.