**CAMBRIDGE ASSOCIATION OF NEIGHBORHOODS**

**UPCOMING BOARD MEETINGS**

***All Board Meetings will be held at the WHCP Meeting Room***

***516 Race Street, Cambridge, MD 21613***

Thursday, September 12, 7:00 pm

Saturday, November 9, 7:00 pm

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**EXECUTIVE COMMITTEE MEETING**

**August 22, 2019**

**MINUTES**

Executive Committee Members Present: Chuck McFadden, Michelle Barnes, Mary Ellen Jesien, Tom Puglisi (4 of 5 members present, constituting a quorum of the Executive Committee).

Executive Committee Members Absent: Judd Vickers

Board Members Present: Roman Jesien, Sharon Smith.

1. Opening Comments – Chuck McFadden opened the meeting at 6:37 pm at 200 Belvedere St. Cambridge, MD. He welcomed the CAN Board members present.
2. Treasurer's Report. Mary Ellen Jesien reported that CAN has $1762.27 in its Treasury. CAN will donate $50 to the upcoming Alpha Genesis Resilience event, and Board Members will supplement this amount to make a total CAN donation of $225, for which CAN will receive a half page ad in the event brochure. CAN will pay $30 to the Chamber of Commerce for CAM JAM advertising.
3. CAN JAM. Sunday, August 25 from 3-7 pm. Mary Ellen Jesien and Joyce Green will staff the CAN member enrollment table. The food truck has been arranged and the entertainment schedule (45 minute sets) has been finalized and will be posted. Several groups will set up information tables, and several tents will also be set up to provide shade. CAN shirts will be available for a suggested donation of $15.
4. September 12 CAN Board Meeting. Stephanie Dalke from the University of Maryland will speak about water run-off and erosion. Roman Jesien will introduce Ms. Dalke. Sandra Tripp-Jones will provide an update on the Sailwinds project. Sharon Smith will introduce Ms. Tripp-Jones.
5. Maryland Avenue House. The building on the corner of Maryland Avenue and Dorchester Avenue appears to be under renovation as 3-unit property. This would conform to the existing zoning, so ultimately, CAN appears to have been successful in opposing the 6-unit renovation that had been proposed in 2017.
6. Donations to Non-Profits Policy. All agreed that a written policy is needed for determining when and how CAN will make donations to other organizations. Sharon Smith distributed the following list of discussion questions on this issue:
	1. Will this be an ongoing process?
	2. Can we afford it?
	3. How much can we afford?
	4. How often do we award donations?
	5. What are the criteria for causes to receive our donations? Do they have to be non-profits or can we award to individuals or other causes?
	6. Does every awardee receive the same amount?
	7. Do they apply or do we seek them out?

The consensus was that CAN needs to be careful not to overspend its finances. Dues should normally go to CAN activities and to neighbors needing assistance in maintaining their properties. Giving to other organizations reduces what CAN, itself, can do. The consensus was that:

1. All proposed donations should presented to the CAN Board for approval.
2. Donations should be made in support of one-time special needs or events, and should not be made repeatedly to the same organization.
3. Donations should be made only to non-profit organizations.
4. CAN should establish limits on the amount of individual donations, on the amount of donations to individual organizations, and on annual cumulative donations to all organization.
5. Donations should be made primarily where CAN hopes to achieve a benefit, such as marketing or member recruitment.
6. Donations should not support religious or political organizations.
7. The mission of recipient organizations, and the goals of supported needs or events, must be consistent with CAN's mission.

Tom Puglisi will develop a draft donation policy for Board members for review.

1. Fundraising. Discussion began concerning CAN's need to find ways to raise additional funds. It was suggested that CAN could consider sponsoring a continuing outdoor activity (like yoga every Saturday) or some series of events that would both attract attention to CAN and provide a service to the community. Additional discussion is needed.
2. Adjournment. Chuck McFadden made a motion to adjourn, seconded by Tom Puglisi. Upon unanimous vote, the meeting was adjourned at 7:55 pm.