

#### **405. County Manager.**

- (a) The Council shall appoint a County Manager who shall serve at the pleasure of the Council. Except as otherwise provided in this Charter or State law, all departments, agencies, and offices of the Government shall be subject to the direction, supervision, and control of the County Manager under the authority of the Council. The County Manager shall:
- (1) Direct, supervise, and coordinate the administrations and functions of all departments, agencies, and offices of the Government, except as may be otherwise provided by law or this Charter;
  - (2) Except as may otherwise be provided in the Charter, hire, suspend, and remove all heads of departments, agencies, and offices of the Government, subject to approval by the Council;
  - (3) Ensure that all laws and provisions of the Charter, which may be subject to enforcement by the County Manager or by officers who are subject to the County Manager's direction and supervision, are faithfully executed;
  - (4) Be entitled to attend all Council meetings, except those concerning the salary or future employment of the County Manager, but the County Manager may not vote;
  - (5) Be responsible for the care and custody of Government buildings and all real property of the Government;
  - (6) Be responsible for administering the purchasing policies of the Government;
  - (7) Present a proposed capital and annual expense budget in a manner and form described in the Charter;
  - (8) Fully advise the Council as to the financial condition and future needs of the County and make appropriate recommendations;
  - (9) Within 90 days following the end of the fiscal year, provide the Council a complete and detailed report on the finances and administrative activities of the Government for the preceding year. Copies of the report shall be available for distribution to the public;
  - (10) Under the direction of the Council make, or cause to be made, studies or investigations that are in the best interests of the County, including but not limited to investigations of

the affairs, functions, acts, methods, personnel or efficiency of any department, agency, office, or officer;

- (11) Recommend legislative measures to the Council whenever appropriate; and
- (12) Perform other duties as may be prescribed by law, this Charter, or the Council.

#### **406. Qualifications of County Manager.**

The County Manager shall be a United States citizen and appointed on the basis of education and professional experience in business or government and executive and administrative affairs. The County Manager need not be a resident of the County at the time of appointment, but shall become a resident within six months after appointment. The County Manager shall retain residency in the County for as long as the person is employed as the County Manager.