**CAMBRIDGE ASSOCIATION OF NEIGHBORHOODS**

**BOARD MEETINGS:**

**Are held virtually or in person at the discretion of the CAN President**

**CAN Board Meetings are open to the public**

**EXECUTIVE COMMITTEE MEETINGS:**

**Are held virtually or in person at the discretion of the CAN President**

\* \* \* \* \*

**EXECUTIVE COMMITTEE MEETING**

**August 13, 2021**

**MINUTES**

**Executive Committee Members Present and Voting:** Chuck McFadden (President), Roman Jesien (Vice President), and Mary Ellen Jesien (Treasurer), Tom Puglisi (Secretary), constituting a quorum of the Executive Committee with 4 of 5 members present.

**Executive Committee Members Not Present:** Michelle Barnes (Membership Director).

**Additional Board Members Present:** Andre Duerinckx, Rick Klepfer, Beth Kline, Dave Thatcher, and Jane Weeks.

**Board Members Not Present:** Sharon Smith.

**Guests Present:** Judd Vickers (CAN Housing Quality Committee)

1. **Opening Comments.** CAN President Chuck McFadden opened the meeting at 6:37 at 200 Belvedere St.. Tom Puglisi made a motion to approve the Minutes for the Executive Committee meeting held on June 24, 2021. Chuck seconded the motion and it was approved by a 4-0 vote of the Executive Committee members.
2. **Treasurer’s Report.** Mary Ellen Jesien reported that there is currently $3370.67 in CAN’s treasury. Donations have increased even though dues have been waived for CY2021.
3. **Secretary’s Report.**  As we waived CAN membership dues for 2021 and agreed to include all current and previous dues-paying members as 2021 members, we currently have 267 such members.
4. **Ice Cream Social.** Beth Kline and Mary Ellen Jesien reported that Tammy at Maid-in-Maryland’s “Sweet Treats” shop suggested that prepackaged ice cream sandwiches would be the best way to distribute ice cream to attendees. Discussion ensued about the desirability of holding the event on August 24 as scheduled, given the dramatic rise in COVID cases in Dorchester County. It was the consensus of those present that CAN should postpone the event, possibly until October. Beth and Mary Ellen will follow up with “Sweet Treats” and with the Department of Recreation and Parks. Tom Puglisi will development an announcement for CAN’s distribution list.
5. **Open Meetings Act Complaint Regarding the County Council.** CAN sent letters to the County Council, and subsequently to the State, regarding the Council’s failure to comply with the requirements of the Maryland Open Meetings Act. Chuck McFadden reported that the County has not yet provided the documents requested by the State, and that the State has given the county an additional 30 days to respond.
6. **CAN Marina Committee.** Chuck McFadden suggested during the December 2020 Board Meeting that CAN form a Marina Committee of boat owners to review the City’s plans for the Marina. The Committee has conducted a study to determine what would be needed to generate more income from the Marina and to establish a fund for continued maintenance and improvement. Chuck and Rick Klepfer will make a presentation on behalf of the Committee at the next City Council meeting. Ward 1 Council Commissioner Brian Roache has offered preliminary comments on the Committee’s work that Chuck will send to Board members.
7. **Code Enforcement.** Tom reported that the HPC has seen a significant increase in unapproved building this summer, including both lack of HPC approval and failure to obtain a building permit. Two new Code Enforcement Officers have been hired and have been instructed to attend HPC meetings to ensure coordination within DPW. *(Note: It appears that one of these individuals has already been fired, and the City is again recruiting for the position).* Chuck McFadden reported that Gregg Boss is working with Commissioner Roche to expand code enforcement activities. Chuck would like CAN po ramp up its code enforcement efforts. Judd Vickers continues to monitor unauthorized uses and will talk with Greg. Beth Kline suggested providing information to people about code requirements, and Judd offered to write Newsletter articles to address these issues.
8. **Shoreline Resilience Committee.** Chuck McFadden, Beth Kline, and Rick Klepfer attended the recent meeting of the Shoreline Resilience Committee and report that the level of the Choptank River is expected to rise about two feet before the end of the century. The City has obtained a grant from the State to support the work of the committee CAN has offered to publicize any reports and announcements generated by the Committee. See the Committee’s website and online survey at <https://www.makecambridgeresilient.org>.
9. **Mill Street School.** Chuck McFadden reported that the developer has received approval to convert the Mill Street School building into 8 living units under a condominium organization. It is anticipated that these units will initially be offered as rental units with the eventual goal of owner occupancy.
10. **New CAN Board Members.** Chuck McFadden indicated that Vice President Roman Jesien is responsible to organizing nominations for CAN Board Members, with elections to be held at the January 2022 meeting. Chuck indicated that Roman will need help soliciting nominees.

**Under the CAN Bylaws at Article IV, Section 7. Terms of Service:**

*Members of the Board of Directors shall be elected by majority vote of the membership present at the Annual Business Meeting. All Directors shall enter upon their official duties upon being elected.*  ***Members are elected for staggered terms of two (2) years****, so that no more than half of the Board members’ terms shall expire in a given year. The initial Board members shall serve one- or two-year terms as designated.* ***Upon the expiration of their terms, the Board members are eligible for reelection to the same or a different office.*** ***Board members may serve no more than four consecutive terms. There must be an interval of one year before they may again seek election to the Board****. This gap in office does not apply to committee chairmanships or other appointed positions.*

**Current Board Members and Terms Served are listed as follows**. *Note that because no elections were held in 2021 due to COVID restrictions, terms of all Board members were extended for one year.*

**President Chuck McFadden, 2017-2019, 2019 – 2022** (two terms)

Vice President, Roman Jesien, 2017-2019, 2019-20, 2020-2023 (three terms)

**Treasurer, Mary Ellen Jesien, 2017-2019, 2019 – 2022** (two terms)

Secretary, Tom Puglisi, 2017-2018, 2018-2020, 2020-2023 (three terms)

**Membership Director, Michelle Barnes, 2019 – 2022** (one term)

Director, Andre Duerinckx, 2020 – 2023 (one term)

Director, Rick Klepfer, 2020 – 2023 (one term)

Director, Beth Kline, 2020 – 2023 (one term)

Director, Sharon Smith, 2017-2018, 2018-2020, 2020-2023 (three terms)

**Director, Dave Thatcher, 2017-2019, 2019 – 2022** (two terms)

Director, Jane Weeks, 2020 – 2023 (one term)

Tom Puglisi will develop a call for nominations, and have it sent to all CAN members.

1. **Adjournment.** Tom Puglisi made a motion to adjourn, which was seconded by Mary Ellen Jesien. The motion was adopted unanimously and the meeting was adjourned at 7:13 pm.