**CAMBRIDGE ASSOCIATION OF NEIGHBORHOODS**

**BOARD MEETINGS:**

Are held virtually or in person at the discretion of the CAN President

CAN Board Meetings are open to the public

**EXECUTIVE COMMITTEE MEETINGS:**

Are held virtually or in person at the discretion of the CAN President

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**EXECUTIVE COMMITTEE MEETING**

**November 1, 2023**

**MINUTES**

**Executive Committee Members President:** Chuck McFadden (President), Roman Jesien (Vice President), and Tom Puglisi (Secretary); 3 of 4 members being present, a quorum of the Executive Committee was achieved.

**Executive Committee Members Absent:** Jane Weeks (Treasurer).

**Additional Board Members Present:** Andre Duerinckx, Mary Ellen Jesien, Rick Klepfer (via phone), Brad Rice, Sharon Smith, Dave Thatcher, and Judd Vickers.

**Board Members Absent. NA**

1. **Opening Comments.** CAN President Chuck McFadden convened the meeting at 6:30 pm at 200 Belvedere Avenue in Cambridge.
2. **Treasurer’s Report.** Chuck reported for CAN Treasurer Jane Weeks that CAN’s treasury currently holds $3814. Chuck suggested that every Board Member make an annual donation to CAN.
3. **Secretary’s Report.** Minutes from the October 10 CAN meeting were approved unanimously. CAN Secretary Tom Puglisi reported that CAN membership now numbers 585 individuals. Tom noted that CAN Board election slates must be identified in December for elections at the Annual Business Meeting in January (see attached). Tom will send relevant materials to Vice-President Roman Jesien, who has responsibility for developing the election slate under CAN Bylaws. Dave Thatcher reported that we currently have 700 households on our email distribution list.
4. **Responsibilities of CAN Board Members:**
	1. Chuck McFadden, CAN President. Develop agendas and convene CAN meetings; cover and generate notes for City Council meetings (with Jim Brady); cover city tax issues; generate President’s Newsletter message.
	2. Roman Jesien, CAN Vice-president. Attend CAN meetings; develop CAN election slate; cover shoreline resilience.
	3. Jane Weeks, CAN Treasurer. Maintain and coordinate CAN’s financial records.
	4. Tom Puglisi, CAN Secretary. Generate and maintain CAN meeting minutes; develop and edit CAN Newsletter; maintain CAN membership listing; send new member welcome messages; cover and generate notes for Board of Education meetings; review CAN messages prior to distribution and distribute to CAN communications group; post CAN messages to *NextDoor*.
	5. Dave Thatcher. Attend CAN meetings; identify new residents; snail-mail hard-copy welcome letters to new homeowners; pay for cost of welcome letters; maintains email distribution list; email CAN notices to distribution list as directed by the CAN Secretary.
	6. Judd Vickers. Attend CAN meetings; cover housing and code enforcement issues; cover and generate notes for Planning & Zoning Commission meetings; monitor “Belvedere Dock” issues; monitor CWDI and YMCA issues.
	7. Andre Duerinckx. Attend CAN meetings; liaise with Cambridge Police Department; coordinate Neighborhood Watch activities; distribute CAN Newsletters to additional social media, including FaceBook groups.
	8. Sharon Smith. Attend CAN meetings; monitor Hearn Building issues; monitor Historic Preservation Commission (HPC) issues; generate HPC notes for CAN Newsletter.
	9. Mary Ellen Jesien. Attend CAN meetings; monitor Department of Public Works (DPW) issues; generate trash collection or DPW notes for CAN Newsletter.
	10. Brad Rice. Attend CAN meetings; liaise and coordinate meetings with Homeowner Association (HOA) representatives; build coalitions with HOAs as possible.
	11. Rick Klepfer. Attend CAN meetings; monitor marina issues; generate articles for CAN Newsletter.
5. **Hearn Building.** Sharon Smith reported that the developers of the Hearn Building want to demolish the adjacent building. Sharon noted that the HPC has not approved the proposed demolition. She indicated that Commissioner Roche is trying to get other developers to appear before the HPC to present alternative uses for the building. In addition, Commissioner Roche has raised important concerns about the level of subsidies for low-cost housing proposed by the developer. The City has requested a meeting with Housing and Community Development Secretary Jake Day regarding proposed use of the Hearn Building. Sharon will follow these issues for CAN.
6. **Meeting Coordination.** Chuck indicated that he needs a volunteer to coordinate and set up the meeting room for CAN’s public meetings. Judd noted the following duties associated with use of the library meeting room:
	1. CAN is registered to hold meetings at the Library.
	2. Any CAN member can pick up the keys to open the room and must have a personal Library card (which you can establish when you pick up the keys).
	3. It's a good idea to pick up the keys the day before the meeting.
	4. The Library has a projector and laptop available if the presenter wants to use it. You can ask the presenter to contact the Library directly about this.
	5. Arrive about 1/2 hour before the meeting to make sure we can open everything up, turn the lights on, and set up chairs and tables.
	6. When leaving, return everything to the way it was found and leave the keys in the drop box outside.
	7. If the meeting is on a Tuesday or Thursday night, the Library is open until 8:00 pm, which is helpful if there are any issues.
	8. Note that you cannot adjust climate settings for the A/C-Heat unit. If the Library is open that night (Tuesday or Thursday), they can adjust it for us.
7. **Nominees for CAN’s Board of Directors.** Judd nominated Donna Tower, a retired teacher, habitat volunteer, and elections volunteer to run for a position on the Board. As Vice-President, Roman is coordinating the development of a slate of candidates. Chuck suggested that individuals running for election to the Board provide brief biographies for the January Newsletter.
8. **Contributions.** Chuck requested that Board members consider making an annual donation to CAN. He noted that CAN will likely need to hire a real estate lawyer as it considers housing issues going forward.
9. **Upcoming CAN Meetings.**  CAN’s next Meeting is scheduled for November 8th at 6:30 pm at the Library. Ed White will present on the Shoreline Resilience project. The December CAN Meeting is scheduled for December 12th at 6:30 pm at the Library. Chief Todd will discuss the proposed Neighborhood Watch program.
10. **Broadcasting CAN Meetings.** Judd will coordinate with volunteer Joyce Dowling and WHCP’s Mike Starling who have offered support for CAN to stream and/or broadcast its meetings.
11. **CWDI Update.** The City Manager has expressed a variety of concerns regarding operations of Cambridge Waterfront Development, Inc., including insufficient projected tax revenue, conflicts of interest, lack of City representation on the CWDI Board, lack of transparency, absence of cost/revenue projections, and requests to access tax revenue from property as far away as Cedar Street.
12. **County Council.** WHCP investigative reporter Jim Brady has agreed to assist CAN in monitoring County Council activities.
13. **Erratic Trash Collection.** The Board noted that the trash contractor is requiring all trash to be bagged for pickup and is refusing to collect grass clippings, etc. The Board discussed the City’s failure to provide clear instructions to residents regarding trash collection requirements under the current contract, which appears to be unclear as to these requirements.
14. **Note.**  Andre Duerinckx announced that he and Kevin Diaz have started an alternate website called “Destination Cambridge for All.” Sharon Smith noted that she is an alternate reviewer on Operation Destination Cambridge and will reject any inappropriate comments.

**Adjournment.** The meeting was adjourned at 8:25 pm.

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**ATTACHMENT #1**

**CAN BOARD OF DIRECTORS – 2023**

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| **TERM ENDING JANUARY 2024**  |
|  1. President: Chuck McFadden |
|  2. Treasurer: Jane Weeks |
|  3. Member at Large: Mary Ellen Jesien |
|  4. Member at Large: Dave Thatcher |
|  5. Member at Large: Judd Vickers |
|  6. Member at Large: Susan Olsen 7. Member at Large: Brad Rice |
| **TERM ENDING JANUARY 2025:** |
|  8. Vice President: Roman Jesien |
|  9. Secretary: Tom Puglisi |
| 10. Member at Large: Sharon Smith |
| 11. Member at Large: Andre Duerinckx |
| 12. Member Large: Rick Klepfer |