**CAMBRIDGE ASSOCIATION OF NEIGHBORHOODS**

**BOARD MEETINGS:**

Are held virtually or in person at the discretion of the CAN President

CAN Board Meetings are open to the public

**EXECUTIVE COMMITTEE MEETINGS:**

Are held virtually or in person at the discretion of the CAN President

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**EXECUTIVE COMMITTEE MEETING**

**November 30, 2023**

**MINUTES**

**Executive Committee Members President:** Chuck McFadden (President), Jane Weeks (Treasurer) and Tom Puglisi (Secretary); 3 of 4 members being present, a quorum of the Executive Committee was achieved.

**Executive Committee Members Absent:** Roman Jesien (Vice President).

**Additional Board Members Present:** Rick Klepfer (via phone), Andre Duerinckx, Brad Rice, Sharon Smith, and Dave Thatcher.

**Board Members Absent.** Mary Ellen Jesien and Judd Vickers.

1. **Opening Comments.** CAN President Chuck McFadden convened the meeting at 6:30 pm at 200 Belvedere Avenue in Cambridge.
2. **Approval of Minutes.** Board members present unanimously approved the minutes for the November 8 and November 1 Meetings.

1. **Introduction of Kim Miller.** Kim Miller, a candidate for election to the CAN Board in January 2024, Introduced herself. Kim is a clinical trials manager who was originally from Pennsylvania but moved here several years ago and has several family members living in the West End. Board members in attendance introduced themselves, welcomed Kim to the meeting, and thanked her for being willing to become a member of the CAN Board.
2. **Reshuffle of the Treasurer’s Position.** Dave Thatcher will take over as Treasurer and Jane Weeks will transition to status as an Emeritus Board member beginning in January
3. **January Board Elections.** The election process for Board positions is being led by CAN Vice President Roman Jesien, with assistance from Chuck and Tom.
4. **Board Responsibilities:** Chuck summarized the responsibilities of individual Board Members as follows, and those in attendance confirmed the accuracy of the his summary.
	1. Chuck McFadden, CAN President – Leads CAN, convenes meetings, monitors City Council and City Manager issues, writes CAN’s City Council meeting notes, pays CAN’s taxes, monitors Marina issues, and authors the President’s Message for the CAN Newsletter.
	2. Roman Jesien – CAN Vice President. Coordinates Board elections and monitors Shoreline Resilience issues.
	3. Dave Thatcher, incoming CAN Treasurer – Sends greetings to new members and maintains CAN’s email distribution list.
	4. Tom Puglisi, CAN Secretary – Maintains CAN’s membership list, welcomes new members, coordinates CAN’s messages and announcements, takes CAN meeting minutes, edits the CAN Newsletter, and writes CAN’s notes on Board of Education meetings.
	5. Judd Vickers, Board Member – Monitors Zoning, housing, and code enforcement issues, writes CAN’s notes in Planning & Zoning Commission meetings, monitors Cambridge Waterfront Development (CWDI), and monitors the issues related to the unauthorized Belvedere boat dock.
	6. Andre Duerinckx, Board Member – Coordinates the Neighborhood Watch program and liaisons with the Police Department.
	7. Sharon Smith, Board Member – Writes CAN’s notes on Historic Preservation Commission (HPC) meetings and monitors Hearn Building issues.
	8. Mary Ellen Jesien, Board Member – Monitors trash collection issues.
	9. Brad Rice, Board Member – Develops and coordinates relationships with local Home Owner Associations (HOAs).
	10. Rick Klepfer, Board Member – Monitors Marina issues.
	11. Kim Miller, Proposed Board Member.
	12. Donna Towers, Proposed Board Member.
	13. Jane Weeks, Emeritus Board Member (effective January 2024)
5. **December 13 Meeting.** CAN will hold its December meeting at 6:30 pm on December 13th in the lower level of the Cambridge Library. The meeting will provide an update from Cambridge Police Chief Justin Todd on crime in the City, police staffing, and the new Juvenile Reform Act. In addition, Captain Antoine Patton will talk about how to start your own Neighborhood Watch program. Hopefully, our Mayor, a former Juvenile Court Judge, will drop by to talk about his efforts with juveniles and adjusting programs to make it work better for individuals and the community. CAN has advocated for more police officers and a social worker working within the police department to address community issues. Chuck stressed the importance of encouraging attendance at this meeting,
6. **Proposed Bylaws Revision.** Tom distributed proposed Bylaws revisions on CAN meetings to reflect current practice (see attached). The deadline for Board responses to these changes is December 12.
7. **Proposed meeting with Tom Carroll on the Marina.** Chuck reported that the City is currently deciding whether or not to continue the Oasis marina contract. City Manager Tom Carroll will meet next week with Chuck, Pete Doyle, and Rick Klepfer at Rick’s house to discuss Marina issues. Chuck indicated that the City needs a new financial plan that would generate sufficient funds to maintain the Marina over time.
8. **Historic Preservation Commission (HPC).** Sharon Smith, the current HPC Chair, reported that the City has long failed to support the HPC ‘s work, which several months ago led to the resignation of the previous HPC Chair and Vice Chair and a reconstituted HPC. The Planning and Zoning Office has continued its resistance to providing support for the HPC. This led to complaints to the City from Sharon, which resulted in a threat to remove her from her position. CAN will wait to hear the outcome of a scheduled meeting with the City Manager, but would like to support an effective HPC for the City.
9. **Cambridge Waterfront Development (CWDI).** Chuck has arranged a consultation for the City Manager with experienced national-level development experts to identify a productive way forward with CWDI.
10. **Home Owners Associations (HOA).** Brad Rice has reached out to the Blackwater Landing HOA (which is concerned about code enforcement) and the Longboat Estates HOA, and will make contact with additional HOAs over the coming weeks to identify their issues of concern. The goal is to establish an ongoing process of collaboration.
11. **Annual Business Meeting.** Chuck will explore dates for the Annual Business Meeting in January and a Board Meeting to precede it.

**Adjournment.** The meeting was adjourned at 8:15 pm.

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**ATTACHMENT #1**

**CAN BOARD OF DIRECTORS – 2023**

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| **TERM ENDING JANUARY 2024**  |
|  1. President: Chuck McFadden |
|  2. Treasurer: Jane Weeks |
|  3. Member at Large: Mary Ellen Jesien |
|  4. Member at Large: Dave Thatcher |
|  5. Member at Large: Judd Vickers |
|  6. Member at Large: Susan Olsen (vacant) 7. Member at Large: Brad Rice |
| **TERM ENDING JANUARY 2025:** |
|  8. Vice President: Roman Jesien |
|  9. Secretary: Tom Puglisi |
| 10. Member at Large: Sharon Smith |
| 11. Member at Large: Andre Duerinckx |
| 12. Member Large: Rick Klepfer |