

## MEETING NOTES

## CAMBRIDGE ASSOCIATION OF NEIGHBORHOODS

Meeting Date: 03Dec2024

### CAN Members Present (8)

Chuck McFadden, Kim Miller, Judd Vickers, Andre Duerinckx, Roman Jesien, Brad Rice, Mary Jesien, Sharon Smith

### CAN Members Absent (3)

Donna Towers, Dave Thatcher, Tom Puglisi

### Topic 1: Approval of Minutes

**Discussion:** Mtg Minutes Oct 29th

**Conclusion(s):** Minutes approved

### Topic 2: General Flow of Communications

**Discussion:** Organizing communications discussion: FB (keeping old v. new – discuss with Janet once more on reaching out to FB), Website- look into alternate display instead of links- Word Press, Email Holiday announcement to other key officials, Baltimore Banner article – provided summary and link.

**Conclusion(s):** Holiday announcement needs to go out to CAN membership and other key officials. Will work out details of the other issues as discussed above.

### Topic 3: Brainstorming on Questions and Topics for Thursday Mtg.

**Discussion:** Discussed brainstorming facilitation exercise to help bring out the ideas of participants using post it notes and white boards.

- 1) Individuals write 1 answer per post it note (2 post it notes max) to each proposed CAN question and place their response under each question. Response time is 60 seconds for each question.
- 2) All similar answers are categorized/grouped under each question.
- 3) The categories are conveyed to the group on the board.
- 4) Using additional post it notes, the individuals then vote on their perceived priority of all categories to be addressed under each question.

**Caveats:** *This exercise may be challenging in groups greater than 30. Will need to see if this is feasible depending on attendance number.*

**The other option is to propose the questions below to the open forum and discuss the topics below the questions but allow for the participants to also propose other topics.**

**Conclusion(s):**

**Proposed CAN Questions:**

- 1) What do you think is the most important issue within Cambridge?
- 2) What do you think CAN should focus on in 2025?

**Topics that will likely emerge from the above questions (CAN members to facilitation/lead discussion as needed):**

- Code enforcement - Judd
- CWDI – Beth/Chuck?
- City Council Reporting – Chuck?
- Cannery Park - Chuck
- Resiliency Project? – Sharon?
- Crime?
- Education?

**General CAN Communication Question to the Group:**

What communication do you feel is beneficial from CAN? Are Newsletters useful?

**Topic 4: Chuck’s mtg with the City Manager (CM)**

**Discussion:** CM unaware of future of amphitheater. Chuck mentioned the radio station as possible support.

**Conclusion(s):** Suggestion made to CM

**Topic 5: Holiday Food Items**

**Discussion:** Who will bring items on Thursday?

**Conclusion(s):** Cookies (Judd); Lemon pound cake, choc mousse pie, plates, napkins, utensils (Kim); Water & Cookies (Chuck)

**Topic 6: CAN Board Members and Election**

**Discussion/Reminder:**

- Official board member slate - December. Election tentatively on Jan 7 or 8.
- Tom Puglisi is stepping down as Secretary at end of year.
- Other Board Member terms that are ending and need renewal: Sharon Smith, Roman Jesien, Andre Duerinckx. (All 3 are interested in renewing their Board roles.)

**Conclusion(s):** Have official slate ready for Dec Mtg. Election will take place at Jan mtg– Judd to schedule.

**Action Items**

#	Action Item	Person Responsible	Due Date / Status
1	Communication Flow Items in Topic 2	Kim	Dec 3 Mtg emails ASAP (other items)
2	Brain brainstorming props (white boards, post it notes, pens) if the team wants to proceed with facilitation and group is 30 or less.	Kim	Dec 5
3	Official Election Slate announcement at Dec 5 Mtg	Judd/Chuck	Dec 5